

Policies of Pella Christian Schools T.R.I.P. Program

1. The T.R.I.P. (Tuition Reduction Incentive Program) program is available to any family who wishes to earn rebates to help reduce the cost of K-12 Christian education tuition. Any questions about the program should be directed to trip@pellachristian.net.
2. An online ordering account must be set up at www.shopwithscrip.com using the PCGS enrollment code, which can be obtained by contacting the PCGS office at 641-628-2414 or emailing trip@pellachristian.net.
3. Family or friends may help you with your tuition reduction by ordering certificates and designating the rebates earned to your account. To do so they must provide the program with an email stating the family/families they wish to credit their earned rebates to at trip@pellachristian.net.
4. Parents looking to the future and planning for the Christian education of their young children can also participate. These families must provide the program with an email stating that they wish their earned rebates to be held for future distribution. The held rebates will not be released until another email is received stating their rebates should be transferred to their family's tuition account or another family at PCGS, PCHS or any CSI accredited school for students in grades K-12.
5. The rebate percentage earned in each account will be held and credited to your tuition prior to registration of each school year.
6. Orders must be placed online and paid with the Presto Pay option or by a check payable to PCGS TRIP in the designated box by the published deadline to be included in the orders each week.
7. Payments to the TRIP program are non-tax deductible since you receive dollar for dollar value.
8. Orders may be designated to be sent home with a student, simply fill in the appropriate information on your online account. Appropriate information includes student's name and the classroom teacher's name if K-5 and the student's locker number if student is in grades 6-8. If you wish to have your order sent to you via USPS, you must provide a large business size, self-addressed, stamped envelope to the program. We would like to offer a word of caution in regards to the safety of this type of mail coming to your mailbox since these certificates are just like cash.
9. These gift certificates are just like cash. Pella Christian Schools nor the office staff are responsible for lost or misplaced certificates.

10. Anyone writing a N.S.F. (insufficient funds) check or having a Presto Pay payment rejected will incur a fee of \$30.00 to be paid to the program. After two N.S.F. checks or ACHs are tendered on your account, only money orders or cashier's checks will be accepted on your account for a period of one year. After one year personal checks will again be accepted. If there is another N.S.F. check or rejected ACH we will only accept money orders and cashier's check from then on.
11. Several of the local businesses are participating in this program by way of vouchers instead of certificates. To use the vouchers, all you need to do is make a purchase at one of these businesses. If your purchase conforms to the stipulations they have set up (you must purchase over \$25 if there is a \$25 minimum), you can ask to have a voucher filled out at the time you pay for your purchase. **It is your responsibility to request that a voucher be filled out at the time of purchase and turn it in to the T.R.I.P. program.** Credit for these vouchers will only be given when the white copy of the voucher is received by the T.R.I.P. program. Vouchers must be turned in to the program within one year of the purchase date listed on the voucher to be valid.
12. T.R.I.P. is being offered to promote the Christian education of students in grades K-12. If you wish to have your earnings paid out to a Christian school other than PCGS or PCHS please provide the PCGS TRIP Coordinators with the school's name and address and the families/students you are choosing to benefit from your earned rebates. Once you choose a payment option your account will continue with that option until you notify the program coordinators otherwise. If your child(ren) will no longer attend the K-12 Christian school you have chosen; for whatever reason, you must give written notification within thirty (30) days from the time the children leave the school as to which of the following options you choose:

- The rebates held in your account should be
- a) credited to your outstanding tuition balance,
 - b) credited to another family's tuition (of your choosing),
 - c) held in your account under "future" status,
 - d) credited to a specific fund at PCGS or PCHS.

If notice is not received the monies will be transferred to the Tuition Assistance Program (TAP) fund of Pella Christian Grade School.